

ST. ANTHONY CHURCH
GROUNDS MAINTENANCE CONTRACT SPECIFICATIONS
(04/01/2023 - 03/31/2024)

=====

The purpose of this maintenance contract is to maintain St. Anthony Parish grounds extending to but not including the streets of St. Anthony. Parish grounds include grounds surrounding the church, Lorenz Hall, parish hall, as well as the parking lots.

Annual bids are required. The annual bid will be awarded to the lowest bidder. The term of this contract will be from April 1, 2023 through and including March 31, 2024.

The successful bidder will be required to use his/her own equipment. For grass mowing purposes, the lawn mower must meet the following criteria:

- Blade guard must be installed and in the “down” position while mowing all grounds.
- Direct clippings and leaves removed from ALL door entrances and ramps and away from buildings, shrine, air conditioners, propane tanks, and monuments. Ensure done before all Supper Events.

Listed below are the responsibilities required for this contract:

- Mow and trim St. Anthony Church grounds including the parish hall grounds no more than once a week (unless otherwise requested), preferably on Fridays but no earlier than Thursday, and before funerals, weddings, and holidays. Check with the pastor during dry, hot weather to determine if mowing is needed. The edges of all sidewalks must be trimmed unless told otherwise. Use SPECIAL CARE when trimming around trees and shrubs to avoid scarring.
- Fertilize church grounds in spring and fall. Spray weed killer only upon the request of the Pastor. Supplies will be provided by the parish.
- Sweep grass clippings off sidewalks, steps and other concrete areas.
- Remove small debris, limbs and trash from church grounds the entire length of contract
- Rake and remove leaves, at a maximum of two times per year.
- Manually, CAREFULLY, pull weeds away from newly planted trees and shrubs to avoid scarring tree trunks and shrubs.

Bids must be submitted on a per-cut. Bids offering a fixed monthly amount will not be considered.

The successful bidder must submit a monthly invoices for payment to the St. Anthony Parish Office, 132 Main Street, Iberia, MO 65486. The monthly invoice must include a dated listing of work performed.

The St. Anthony Parish Council has the option to reject any or all bids under this contract and will terminate or deduct pay from this contract if not fulfilled appropriately.

I, _____, am submitting the enclosed bid for the maintenance of the St. Anthony Parish grounds. I have read and agree to fulfill the responsibilities if I am awarded this contract.

Signature of Bidder

Date: _____